



MILLOM TOWN COUNCIL

HOW TO DEAL WITH URGENT PLANNING APPLICATIONS POLICY

Adopted: 28th January 2026

Review Date: January 2027

1. OUR ROLE IN PLANNING:

Millom Town Council ('the council') does not have the power to determine planning applications (to grant or refuse planning permission). It is the role of Cumberland Local Planning Authority to do so. However, Cumberland Planning Authority must seek the views of the Council on most applications before it can make its decision. Millom Town Council will decide what response to make – except in the rare circumstances set out below – at a formal council meeting.

Scope of This Policy:

This policy is applicable only in the two following circumstances:

1. We are notified about a planning application and there is no meeting of the Council before the statutory date for determination'
2. We are notified about a planning application and the agenda for the only meeting of the Council before the statutory date for determination has already been published.

These circumstances define what we mean by "urgent". Our experience is that they occur only rarely, so it is anticipated that this policy will only be engaged on rare occasions.

The statutory date for determination is the date by which the Cumberland Authority must make its decision about the application. If it fails to do so, then the applicant can appeal to the Secretary of State.

2. CASE 1: NO MEETING BEFORE THE STATUTORY DATE:

In this case, power is delegated to the Clerk to respond to the Cumberland Planning Authority on behalf of the Council. Prior to making the response, the Clerk must make reasonable efforts to seek the views of all Councillors, and he/she must devise a response that is acceptable to all of them.

3. CASE 2: AGENDA ALREADY PUBLISHED:

In this case, the Council's response will be decided by Councillors at the meeting. The agenda for every meeting will list all applications about which we have been notified prior to its publication but will also clearly state that any urgent applications that are received after its publication, but prior to the meeting, will also be considered at the meeting. The Council will make all reasonable efforts to notify the public of any applications that will be considered at the meeting but that are not listed on the agenda.

Signed: Chair Dated: 28th January 2026