

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY 25th SEPTEMBER
2019 AT 7.30PM IN THE COUNCIL CHAMBERS**

PRESENT: Mayor Cllr Angela Dixon (AD), Cllr Ruth Peter (RP), Cllr Janice Brown (JB), Cllr Tony Dixon (TD), Cllr Sandra Carter (SC), Cllr Tess Fitzwilliam (TF) Cllr Richard Pattinson (RPa), Cllr Barbara Crellin (BC), Cllr David Billing (DB), Cllr R Kelly (RK), Cllr Jennifer Jakubowski (JJ), Cllr Simone Faulkner (SF), Cllr Jane Micklethwaite (JM), Cllr Graham Brace (GB), Clerk V Bradley, Assistant Clerk C Jopson, Deacon Debbie Harkness, Youth Councillor Hannah Troughton, 4 members of the public & 4 Millom School STEM Students

102/19 APOLOGIES OF ABSENCE: Cllr R Cummings, Cllr G McGrath CBC, Cllr K Hitchen CCC, PSCO Paul Booth

103/19 MAYORS ANNOUNCEMENTS:

The Mayor opened the meeting stating that the last month had been a very busy month with lots of meetings with play park providers and thanked Simon Donnelly for his help in arranging these. The Mayors' coffee morning on 31st August was a huge success and raised £470 towards the Mayors' Charity fund, a big thankyou to all who helped make it a success. The Mayor met with Julie Wedgewood about training that is available to get people back to work, this is hoping to launch next month. The work and skills centre on Devonshire Road is well on the way they have lots of lovely office space with high speed broadband.

The Food Pantry is helping 50 families a week which is exceeding expectations

The Mayor and Cllr Dixon attended the Rotary Dinner, this year the chair of the Rotary is donating to the school garden project at Millom School, there was an interesting talk by Jack Proctor about Iron and how it was extracted.

The Mayor and Cllr Jakubowski attended a Heritage lottery funding workshop, which was extremely useful. The councillors have a park walkabout tomorrow (Thursday 26th) commencing at 10am in Haverigg.

The Mayor wanted to mention the newly formed Millom and Haverigg Civic Society, they are concerned with respecting and understanding the heritage of the area in order to make life richer, they are just recently formed and are making alliances with others who have similar interests in the local heritage in the LA18 postcode. They are "do-ers" and have fund raising specialists to secure grants, in the next couple of weeks they will build a website to help local people keep in touch with their work. They are going to be working with MTC to advance heritage projects whether by advising, planning or putting people in touch.

The Mayor would like a list of meetings e-mailed to all councillors at the beginning of the month and updated throughout the month if extra meetings are added – **ACTION: Clerk**

The Mayor also welcomed Deacon Debbie Harkness to the meeting as the councils' pastor for the year.

104/19 DECLARATIONS OF INTEREST: Cllr R Peter, Cllr A Dixon & Cllr D Billing declared an interest in item 19 – Millom Network Centre, as board members and volunteers

The Mayor asked that item 7 – Open to the public be moved so that the STEM girls could leave the meeting – ALL AGREED

105/19 OPEN TO THE PUBLIC: a) The 4 girls from Millom School STEM group gave an excellent presentation about the musical instruments that they have created for the Sensory garden in Millom Park, they talked about the research they have done and spoken to several

MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY 25th SEPTEMBER 2019 AT 7.30PM IN THE COUNCIL CHAMBERS

autistic children in the area to get their thoughts and ideas in regards to the instruments and what they should be made of. These girls were awarded the Northern Young Engineers of the Year Award recently which is a great attribute to all the work that has been put into this project. The project is due to be finished in March 2020. The councillors congratulated the group on the project

b) HMP Haverigg – unfortunately due to the road closures at Grizebeck the Prison were unable to make representation – they will be at the next meeting – **ACTION: Clerk to contact.** Irene Rogan – gave an update of the Water Stone Light stone carving project that is ongoing at the moment and informed the council that the RSPB stone was finished. The Millom stone is the next one and they are looking for a suitable site – The Pier was suggested, Irene is to look into and contact the landowner regarding this. Irene asked Cllr Crellin if she would be interested in giving her views on the feeling of stone. She is also looking ahead to the stone at Kirksanton/Silecroft in the coming weeks.

Howard Shimmim asked for an update on the bus service and whether it would be able to drop off back in Millom upon return from Haverigg – **ACTION: Clerk to chase**

Howard also asked the question whether someone could get permission to build on land not owned by them **ACTION: Clerk to seek advice**

Dave Ward – Friends of Millom Library – Mr Ward presented the council with a detailed risk assessment to be used as the council see necessary against any proposals to move the library services to the Millom Hub on Salthouse Road, following the threat of closure of the current library building, the risk assessments includes photographic evidence of hazards and how dangerous the route can be to children, elderly and vulnerable people all of who are regular users of the library at present. The group are also concerned about the state of the current building Cllr Kelly thanked Mr Ward for his time spent on producing this report. Cllr T Dixon asked for permission to use the risk assessment at the next 3 tier meeting – Mr Ward gave consent.

106/19 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 31ST JULY 2019 – Cllr Billing queried 94/19 and asked whether this had been done, Clerk confirmed same. Cllr Kelly proposed and Cllr Brown seconded and it was **RESOLVED** that these minutes be signed as a True record. **AGREED**

107/19 TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE PLANNING MEETING HELD ON 30TH AUGUST 2019:

Cllr T Dixon proposed and Cllr Brace seconded and it was **RESOLVED** that the minutes be signed as a True record. **AGREED**

108/19 TO NOTE THE MINUTES OF THE PARK SUB-COMMITTEE MEETING:

These minutes were noted for information only by the full council and will be signed as a true record at the next sub-committee meeting **ACTION: Clerk**

109/19 CUMBRIA COUNTY COUNCIL REPORT: Cllr K Hitchen e-mailed the clerk to say he had no updates, Cllr D Wilson e-mailed the clerk to say that he was dealing with dropped kerbs queries raised at his monthly surgery, he also sent a link to the Stronger Towns Fund which gave details of the new funding. The e-mail was sent to all councillors prior to the meeting.

110/19 COPELAND BOROUGH COUNCIL REPORT: Cllr F Wilson had sent an e-mail to the clerk

MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY 25th SEPTEMBER 2019 AT 7.30PM IN THE COUNCIL CHAMBERS

regarding a query that came up at the recent Copeland full meeting held at Millom Palladium concerning Parks & open spaces, Cllr Peter was a little puzzled about this, Cllr T Dixon informed the meeting that a question had been asked about who owns which pieces of land in the area, hence the reason for the e-mail. **ACTION: Clerk to clarify e-mail details with Cllrs**

111/19 MILLOM TOWN COUNCILLORS AND/OR TOWN CLERK REPORT:

- a) Overnight parking on Haverigg Car Park – Correspondence has been received following the overnight parking of campervans on the car park near to the Beach Café. Cllr Brown stated that it happens all over the village and shouldn't be due to having 3 campsites in the area. It was agreed to inform the police, Cllr Brace asked whether there was a possibility that the height barrier could be put back up, Cllr Carter declared an interest as she has a camper van and feels the barrier could deter day visitors to the village. It was noted that CBC removed the original barrier, and as MTC own the car park, it could be a possibility. **ACTION: Clerk to look at costs to replace barrier and respond to the residents correspondence**
- b) HMP Haverigg Remembrance Service – Cllr T Dixon will be attending **ACTION: Clerk to inform**
- c) Butterfly Charity – request to plant a Christmas Tree at Cenotaph – The clerk read out the letter received. The Council AGREED to give permission and to inform the Friends of Millom War Memorial of same **ACTION: Clerk**
- d) Christmas Tree Festival – The clerk had received a letter from F Wilson regarding this years' festival and it was AGREED to again take part in the festival. **ACTION: Clerk**

112/19 AMENITIES AND RECREATION UPDATE:

The minutes of the meetings held on 22nd July and 2nd September were noted. Cllr Brace asked for clarification over whether we were still going for one big park bid or was it been broken down in the phases, Cllrs A Dixon and Cllr Jakubowski have been discussing this with different funders and it has been decided that part bids are more beneficial as different funders can help with different aspects. Cllr Billing stated that Helen Conway from Copeland Community Fund stated that we were to do one large bid and what had changed, as AD stated due several further meetings held with various funders including the lottery that part bids for different sections are the way forward **ACTION: Cllr Billing to contact Helen Conway**

113/19 YOUTH COUNCILLOR:

Our new youth councillor is Hannah Troughton and she was welcomed to the meeting, all councillors introduced themselves to Hannah.

114/19 MILLOM CIVIC SOCIETY: This item was removed by the Mayor awaiting further information

115/19 LIBRARY BUILDING: This item has been deferred to the next meeting awaiting further clarification on the figures sent **ACTION: Clerk to seek further information**

116/19 SOCIAL HOUSING: Cllr T Dixon informed the meeting that at the 3 tier meeting ACTION were talking about pushing social housing back to parish/town councils, it was discussed about investigating the empty properties around the town and possibly doing some asset transfers, the council supported the idea in principle with a view to forming a sub-committee to take forward, Cllrs Brace and Micklethwaite were very supportive of the

MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY 25th SEPTEMBER 2019 AT 7.30PM IN THE COUNCIL CHAMBERS

idea but we also have to be realistic about all possible costs. Cllr Billing wanted clarification that the council were proposing to possibly become landlords, Cllr Micklethwaite stated that we may need to seek legal advice on this matter and Cllr Fitzwilliam suggested that we possibly speak to Project John in Barrow. The clerk stated that we would need to check our position with CALC **ACTION: Clerk to contact CALC, arrange sub-committee (no more than 4 Cllrs), Cllr T Dixon to look into further.**

117/19 RELOCATION OF COPELAND BC STAFF TO MILLOM HUB: It was noted the MTC are not aware of any plans to relocate the CBC office to the Millom Hub on Salthouse Road. Cllr Brown stated that the CBC staff were not aware until Mike Starkie announced it at the public meeting held in the Network Centre last week; Cllr Micklethwaite was concerned about MTC's lack of involvement in any discussions which may affect the town. Cllr T Dixon stated that as we are the first level of government which are interacting with the public we need to be kept informed of any proposals, it was agreed to be brought up at the next 3 tier meeting. Cllr Kelly asked that our Copeland Councillors should be asking questions and keeping us more informed. **ACTION: Clerk to write to CBC/CCC Councillors and Mike Starkie for clarification**

118/19 VE DAY – 8TH MAY 2020 TO ORGANISE A SUB-COMMITTEE: We have received notification from RBL that they are wanting to carry out weekend long events on 8th-10th May 2020 to commemorate VE day, it was AGREED to formally write to RBL giving them permission, and that Cllrs A Dixon, R Peter and T Fitzwilliam form a sub-committee with at least 2 members of the RBL to organise such events **ACTION: Clerk**

119/19 ARMISTICE DAY: It was asked that each councillor donate a raffle prize to RBL, prizes to be dropped at the office.

120/19 MILLOM NETWORK CENTRE: A letter requesting a donation has been received by Millom Network Centre for assistance with their new offices at 3 Devonshire Road. All AGREED £500 **ACTION: Clerk to arrange cheque**

121/19 BANK MANDATE TO AGREE TO UPDATE SIGNATURES ON THE FOLLOWING ACCOUNTS: To confirm the removal of retired (non-standing) Councillors and the addition of new Councillors as signatories to the Millom Town Council Co-operative bank account. As the election took place in May, there have been a number of Councillors that have left and joined the Finance Committee.

To officially change these details with the Co-operative Bank the Clerk has advised that we need to formally agree and minute the following resolutions which include the removals and additional signatories.

- 1) MTC agree to continue to use the Co-Operative Bank – **All Agreed**
 - The removal of the following retired, deceased and/or non-standing councillors as signatories to the MTC Bank A/C:
 - Mr Wayne Ruddy
 - Mr Gerard McGrath

MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY 25th SEPTEMBER 2019 AT 7.30PM IN THE COUNCIL CHAMBERS

- Ms Denise Burness
- Mr Raymond Cole
- Mrs Felicity Wilson
- Mr John Park
- Mr Frederick Gleaves
- Mr Douglas Wilson – **All Agreed**

2) The addition of the new Councillors as signatories to the MTC Bank A/C:

- Mrs Angela Dixon
- Mrs Ruth Peter
- Mrs Jane Micklethwaite
- Mr Tony Dixon – **All Agreed**

3) In addition the remaining Councillors remain as signatories:

- Mrs Janice Brown
- Mr Robert Kelly – **All Agreed**

4) Signing instructions remain the same: Any two signatories to sign.

b) Mayors Appeal – Barclays Account : Cllrs A Dixon, T Dixon, R Peter & J Micklethwaite to be added as signatories to this account and the removal of D Burness and D Moorhouse. – **All Agreed**

122/19 PARK MAINTENANCE CONTRACT/POSSIBILITY OF EMPLOYING A PARK WARDEN: This item has been removed from the agenda by the Chair.

123/19 CLIMATE CHANGE AND ENVIRONMENTAL ISSUES: Cllr R Pattinson informed the council that his climate change strategy was almost complete, sections 1 and 2 have been done, he has used 3 main sources of information in order to generate this document which will have 5 key objectives: reduce energy, reduce transport omissions, reducing use of resources, increase recycling, decrease waste and support council services and finally encourage forestry and clean food production. Cllr Pattinson said that the actions need deciding on by an environment working group of around 3 or 4 members and we should meet around November. **ACTION: Clerk to e-mail asking for members**

124/19 SWIMMING POOL: Nothing to report, it was noted that Cllr A Dixon has asked for an update but one wasn't given, Cllr Billing asked that we formally write for an update. **ACTION: Clerk to write**

125/19 PUBLIC REALM: The Clerk informed the council that they have been in touch and there is nothing happening at the moment, Jane Taylor has asked for a town council contact who is available to attend any future meetings so that we are represented. Cllrs G Brace and J Micklethwaite agreed to be the contacts. **ACTION: Clerk to inform Jane Taylor**
Cllr Micklethwaite also asked whether the trees that have be cut down will be replaced, it was noted that a meeting was due with Open Spaces so this matter could be discussed then. **ACTION: Clerk to arrange meeting.**

MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY 25th SEPTEMBER 2019 AT 7.30PM IN THE COUNCIL CHAMBERS

Cllrs S Carter left the meeting (21.07pm)

126/19 STRONGER TOWNS FUND BID: It was asked by Cllr Brace if MTC would be involved in any discussions regarding how the money would be spent if it was granted. This money is not guaranteed and has to be bid for which Mike Starkie will be doing, the funding will be spent on specific items and probably not capital projects. **ACTION: Clerk to write to M Starkie asking for MTC to be involved throughout the bidding process**

127/19 CCTV: The Clerk informed the meeting that the poles were in place for the CCTV in the park and is awaiting the next stage.

The crime commission funding application for the police CCTV has been completed, this has been returned awaiting further information which is in hand and will be re-submitted in due course. Cllr T Dixon has been in contact with Sgt D Macdonald regarding this system and there could be significant costs incurred so to be aware if the application progresses any further. **ACTION: Clerk to re-submit application**

128/19 DILAPIDATED BUILDINGS (OLD SCHOOL HOUSE HOLBORN HILL/OPEN SPACES UPATE:

DB reported to the council that there were still ongoing concerns in regard to this building. The clerk has been in contact with Open Spaces and they have confirmed that it is not one of their properties; they did provide a quote of £2715.93 to clear up the trees etc. As this is not a MTC property either this was not agreed to. **ACTION: Cllr Billing to contact estate agent asking them to inform client that site is unsightly, clerk to do land registry search on property**

129/19 PLANNING:

4/19/2298/OE1 – Lawful development as a caravan site, and land used in conjunction for roads, parking and manoeuvring. Open recreation areas, water sport including boat yard and quay, miniature railway and BBQ and landscaping. FOR Port Haverigg, Combe View, Haverigg, Millom - Cllr Brown is concerned that section 10 will be removed, we need to strongly oppose at this section been removed as this section requires each individual plot to acquire planning permission, there are also issues with the drainage which have been made before **ACTION: Strongly agree to section 10 remaining in place for the future and that an inspection of the drains takes place to ensure adequate drains in place to cope with increased effluent/wastewater.**

CBC attempt to prevent ward and town/parish councillors attending site visits - Cllr Micklethwaite informed the meeting that this issue was currently been raised at Borough level and that our local CBC/CCC councillors have spoken asking for this to still be permitted. **ACTION: Clerk to write to CBC planning executive and CBC local councillors**

Queens Park development - Cllr Brace is concerned that the public are not been kept up to date with progress from Home Group, Cllr Peter will chase for an update each month if possible and it was agreed to keep as an agenda item each month. **ACTION: Cllr Peter to get update from Home Group, clerk to add as an agenda item**

130/19 ACCOUNTS:

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY 25th SEPTEMBER
2019 AT 7.30PM IN THE COUNCIL CHAMBERS**

It was **RESOLVED** that the accounts presented be passed for payment. Cheques signed by Cllrs J Brown and R Kelly. **AGREED**

131/19 ANY OTHER BUSINESS:

None received.

The meeting closed at 21.24pm

Victoria Bradley, Clerk

Cllr A Dixon, Mayor.....

ACTIONS:

103/19 – Clerk to produce monthly meeting date sheet
105/19 – Clerk to contact HMP Haverigg re next meeting
105/19 – Clerk to contact Ricky's re bus service
105/19 – Clerk to seek guidance on planning permission for H Shimmim
108/19 – Clerk to add minutes to be signed onto sub-committee agenda
110/19 – Clerk to clarify F Wilson's e-mail
111/19 – Clerk to seek costs for height barrier and respond to resident letter
111/19 – Clerk to reply to HMP Remembrance Service invitation
111/19 – Clerk to reply to Butterfly Charity and inform Friends of Millom war memorial
111/19 – Clerk to respond to Christmas Tree Festival invitation
112/19 – Cllr Billing to contact Helen Conway
115/19 – Clerk to seek further breakdown of figures
116/19 – Clerk to contact CALC; arrange sub-committee, Cllr T Dixon to look into further
117/19 – Clerk to write to CBC/CCC/M Starkie for clarification
118/19 – Clerk to formally write to RBL re VE Day
120/19 – Clerk to arrange a cheque
121/19 – Clerk to complete necessary paperwork
123/19 – Clerk to invite Cllrs to form sub-committee
124/19 – Clerk to write letter
125/19 – Clerk to inform Public Realm/arrange open spaces meeting
126/19 – Clerk to write to M Starkie
127/19 – Clerk to re-submit police CCTV application
128/19 – Cllr Billing to write to estate agent, Clerk to do land registry search
129/19 – Clerk to pass comments to CBC
129/19 – Clerk to write to CBC Planning executive and local CBC councillors re site visits
129/19 – Cllr Peter to obtain Home group update re Queen Park, Clerk to add as an agenda item