

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY  
26th JUNE 2024 COMMENCING 07.00PM IN THE METHODIST HALL, MILLOM**

**PRESENT:** Cllr G McGrath (in the Chair), Cllr S Faulkner (Mayor), Cllr J Brown, Cllr B Crellin, Cllr P Bown, Cllr B Kelly (Cumberland and MTC Cllr), Cllr J Micklethwaite, Cllr J Kellett, Cllr E Chatterton, Cllr A McDonald Cllr A Gager-Liebhart, Cath Jopson Town Clerk, Gillian Hoyle RFO/Assistant Clerk and 2 members of the public were in attendance.

**48/24: APOLOGIES FOR ABSENCE:**

Apologies were received from Cllr D Myers and Cumberland Cllr A Pratt

**49/24: EXCLUSION OF PUBLIC & PRESS:**

There was nothing on the agenda to exclude the public or press from the meeting.

**50/24: CHAIRMAN'S ANNOUNCEMENTS:**

The Chair proceeded to thank everyone for their attendance and asked the council if Item 13 on the agenda could be moved up to the start of the meeting so that the new co-opted councillor could join the meeting. Cllr P Brown proposed that this be accepted by the council, it was seconded by Cllr A McDonald and agreed.

The Chair reminded everyone that we were now into Purdah prior to the general election taking place and that during this period no political statements should be made by any councillor.

The Chair informed the councillors that he had spoken to the training officers at CALC and that they were prepared to sort out training for all councillors in Millom. He proposed that two work schedules be made with CALC for all councillors to attend, this was seconded by Cllr Faulkner and agreed. **Clerk to arrange further details on training with CALC**

The Chair went on further to discuss the Mayoral chain and Deputy Mayor Dong. He informed the council that the mayoral chain especially was not in a state of good repair with engravings missing etc. Cllr Kelly proposed that the council look into purchasing new regalia for both the mayor and deputy or to get prices for reworking/engraving of the old one. This was seconded by Cllr Gager-Liebhart and agreed. **Clerk to get prices for new regalia and prices for reworking/engraving**

The Chair also gave thanks to the Cumberland Leader Cllr Mark Fryer for attending a meeting with the town council and felt that it was a valuable exercise for the council to have met with him. The chair also gave thanks to Mr David Savage who took the time to come to a meeting with the town council to help inform the council about the Town Deal in greater detail. The Clerk informed the council that letters of thanks had already been sent out to both the leader of the Cumberland Council and Town Deal Chairman

**51/24: MAYOR'S ANNOUNCEMENTS:**

Cllr Faulkner (Mayor) had circulated her mayoral civic duties and announcement for June and they are attached to the minutes. Cllr Faulkner reminded everyone about the forthcoming Civic Sunday and hoped that all councillors could attend.

Cllr Faulkner informed the council that the CCTV in the Millom Park was inadequate and proposed that new costings were sought to improve them. This was seconded by Cllr Gager-Liebhart and agreed. **Action: Cllr Gager-Liebhart to obtain quotations**

Cllr Faulkner informed the council that the Millom Toilets were needing major updating/restructuring. Cllr Faulkner and the Clerk had been looking into modular type toilet facilities as apposed to rebuilding/extension to the existing toilets. All councillors agreed that further investigations as to what would be the most cost-effective way to go forward be carried out. **Action: Clerk and Cllr Faulkner to research**

Cllr Faulkner raised her disappointment with the number of councillors who attended the D-Day

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celebration and said that as a council we should be leading the field with regard to attendance of all civic duties.

**52/34: CO-OPTION OF COUNCILLOR FOR NEWTOWN WARD:**

As agreed by council the co-option of the councillor vacancy was brought forward, as there was only one application Cllr P Brown proposed that Mr Ray Williamson be co-opted onto the council for the Newtown vacancy, this was seconded by Cllr McDonald and all agreed. The Clerk then proceeded to get the necessary paperwork signed by Mr Williamson, following this the Chair welcomed him to the council.

**52/24: DECLARATION OF INTERESTS:**

Cllr B Kelly and Cllr D Billing declared an interest in item 11 on the agenda 'Donation to Millom Bowling Club'

**53/24: TO APPROVE THE MINUTES OF THE MAYOR MAKING MEETING HELD ON 15<sup>TH</sup> MAY 2024:**

Cllr S Faulkner proposed that the minutes from the Mayor Making meeting held on 15<sup>th</sup> May 2024 be signed as a true and correct record, this was seconded by Cllr A Gager-Liebhart and agreed.

**54/24: TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 15<sup>TH</sup> MAY 2024 AS A TRUE AND CORRECT RECORD:**

Cllr Kelly proposed that the minutes from the town council meeting held on 15<sup>th</sup> May 2024 be signed as a true and correct record, this was seconded by Cllr J Brown and agreed

**55/24: TO APPROVE THE MINUTES OF AN EXTRAORDINARY MEETING HELD ON 28<sup>TH</sup> MAY 2024 AS A TRUE AND CORRECT RECORD:**

Cllr Kelly proposed that the minutes from the extraordinary meeting held on 28<sup>th</sup> May 2024 be signed as a true and correct record, this was seconded by Cllr Gager-Liebhart and agreed.

**56/24: ACTIONS FROM LAST MEETING UPDATE:**

The clerk informed the councillors that all the office actions had been completed.

**57/24: OPEN TO THE PUBLIC:**

Ms Chubb who is a member of the public who was present asked if she could present a short summary of what she had in mind with regard to the lack of information posted out to non-tech residents. **Action: Clerk to invite Ms Chubb to the next council meeting.**

**58/24: TOWN DEAL UPDATE:**

Cllr Faulkner updated the council with regard to the Nat West Bank renovation and that it was hoped to start work on this December 24. Cllr Faulkner also informed the council that a meeting was being arranged at the Millom School to discuss the site for the new leisure centre.

**59/24: ACCOUNTS/FINANCE COMMITTEE:**

- a) To examine and approve accounts for payment It was proposed by Cllr Kelly to accept these payments seconded by Cllr J Brown and agreed
- b) To receive and note the bank reconciliation (sheet circulated)
- c) To receive and agree the internal auditor's response for 2023/24 – Cllr Kelly informed the councillors that this had been the best internal auditor's report he had seen, it was thorough and very professional and he requested that a letter of thanks be sent to Mrs Vicky Bradley for her hard work. This was seconded by Cllr McGrath and agreed. **Action: Letter of thanks to be sent to internal auditor**
- d) Annual AGAR – To agree submission of the Annual AGAR Section 1 and associated papers for the year 2023/24. Cllr A Gager-Liebhart proposed that this section be signed as a correct record, this was seconded by Cllr J Kellett and agreed. **Action:**

**RFO to send off AGAR and associated paperwork**

- e) To agree submission of the Annual AGAR Section 2 and associated papers for the year 2023/24. **Action: RFO to send off AGAR and associated paperwork**
- f) Donation to Millom Bowling Club – Cllr McGrath proposed that a donation of £200 be given to the Millom Bowling Club, this was seconded by Cllr Micklethwaite and agreed. **Action: RFO to arrange cheque for donation**

Cllr McGrath gave the councillors a brief update from the Finance meeting held prior to this meeting. On looking at the figures for the past year it looked as though the council had a deficit of around £10k due to issues beyond our control, it included additional solicitor fees for the purchase of the council offices and re-letting of the beach café which were not included in the budget. The draft minutes from the Finance Meeting held prior to this meeting will be circulated within the next working papers for July.

**60/24: CUMBERLAND & COUNCILLOR UPDATES/WORKGROUPS:**

**Cumberland Cllr B Kelly update:**

Cllr Kelly informed the council that Cumberland Authority were again looking into the chevron parking in Market Street and will update the council as and with updates.

Cllr Kelly informed the council that weed spraying is set to commence in the Millom areas week beginning 3<sup>rd</sup> July 2024.

Cllr McDonald raised concerns with regard to the lack of dog bins and general litter bins around the area. Cllr McDonald was informed that the council had previously asked Copeland for more bins and were told that they would not empty any more bins that are currently insitu. A question was raised as to the Iron Line and would they be placing more bins around the area. It was proposed by Cllr McGrath that a letter be sent asking this question to the chair of Town Deal. This was seconded by Cllr Faulkner and agreed. **Action: Clerk to write to Town Deal Chair in relation to more waste/dog bins.**

Cllr Williamson raised the question of what was happening to the NISA building on Lapstone Road as it would appear food stuffs were still insitu in the building and he was concerned about it being a health hazard and a place for vermin. Cllr McGrath proposed that a letter be sent to the Cumberland Environment Office raising concerns. This was seconded by Cllr Williamson and agreed. **Action: Clerk to write to Environmental Health**

Cllr Williamson also brought to the attention of the council his concerns in regard to the footpath from the railway bridge at the end of Palmers Lane to Haverigg as the hedgerow is sticking out over the footpath and people are having to walk into the road. **Action: Clerk to report this to highways**

Cllr P Brown proposed that the town council have a meeting with the Governor of HMP to discuss the current rules with the working parties that are in Millom and Haverigg. This was seconded by Cllr Kelly and agreed. **Action: Clerk to organise meeting with HMP and MTC**

Cllr P Brown proposed that a letter be written to Cumberland Authority asking what their powers of enforcement are for purchasing empty buildings etc. This was seconded by Cllr Billing and agreed. **Action: Clerk to write to Cumberland Authority with regard to empty buildings.**

Cllr J Brown raised a question in regard to cars parking on the highways which were not taxed nor insured. Cllr Brown also raised the problem of cars on Main Street, jacked up. Cllr McGrath informed Cllr Brown to obtain the licence plate details and give to the clerk to report. **Action: Cllr J Brown to get car details for clerk to report)**

Cllr J Brown also reported that the hedgerow on the side of the road leading from tannery bridge into Haverigg was also overhanging the carriageway and cycle users were finding that they had to

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pull further into the road to avoid these. **Action: Clerk to report to Highways.**

Cllr Chatterton along with Cllr Faulkner and Cllr Gager-Liebhart reported that they were looking into the Youth Councillor for Millom. This was welcomed by all councillors.

Cllr Gager-Liebhart stated that she was waiting for quotations for the upgrading of the CCTV in the Millom Park and would chase them up. **Action: Cllr Gager-Liebhart to chase up quotations for CCTV upgrade.**

Cllr Gager-Liebhart also proposed that the council think about holding podcasts for the town council. This was seconded by Cllr Faulkner and it was agreed that both Cllrs Faulkner and Gager-Liebhart to find out more information to give to the council before it had been agreed.

**Action: Clerk once further information available to add this onto the agenda.**

**61/24: CORRESPONDENCE/CLERK'S UPDATE:**

The Clerk informed the Councillors that the application for Green Spaces had been submitted for the Palladium Gardens. The Clerk also informed the council that all forms had been submitted to Cumberland Council for either long-term tenancy or asset transfer of the Palladium Gardens.

**62/24: PLANNING APPLICATIONS:**

The following planning applications had been received for consideration by Millom Town Council:

- **4/24/2197/0F1 – Replace Ground Floor Extension to Rear Elevation and Erect Conservatory Extension to Front Elevation - 27 Silverdale Street, Haverigg** – the council had no objections in principle to this application
- **4/24/2198/0F1 – Erect Single Storey Extension to Rear – 13 Windermere Gardens, Millom** – the council had no objections in principle to this application
- **4/24/2201/0F1 – Variation of Condition 2 (Plans – Addition of External Flue Pipe to serve Wood Burning Stove and Condition 18 (Approved Materials) – Amend Boundary Treatments & Paving for Plot 5 of Planning Application** - the council had no objections in principle to this application
- **4/23/2082/0F1 Residential Development Consisting of 8 Dwellings & Associated Infrastructure – Land at North Lane, Haverigg** – the council had no objections in principle to this application
- **4/24/2204/0F1 – Single-Storey Extension to Rear and Two-Storey Extension to Side – 89 Lowther Road, Millom** - the council had no objections in principle to this application
- **4/24/2155/0F1 -Front, Rear and Side Extensions, New Driveway and Detached Garden Room – 185 Holborn Hill, Millom** - the council had no objections in principle to this application
- **Cumberland Council (Footpath No 415026 – Parish of Millom) Public Path Diversion and Definitive Map and Statement - Modification Order 2024** the council had no objections in principle to this application
- **4/24/2219/0F1 – Single Storey Side Extension to Bungalow – Sunnycroft, Boundary Lane, Millom** - the council had no objections in principle to this application

**63/24: ANY OTHER BUSINESS:**

The following are to be added onto the next agenda.

- Short Presentation by Ms P Chubb – Keeping the Non-Tech informed
- Council Award Schemes
- Council Website

There being no further business the meeting closed at 08.50pm

**Signed: ..... Chair Dated: 31<sup>st</sup> July 2024**

**ACTIONS:**

- 50/24:** Clerk to arrange further details of training with CALC for councillors  
Clerk to get prices for new regalia and prices for re-working/engraving
- 51/24:** Cllr Gager-Liebhart to obtain quotations for upgrading CCTV  
Cllr Faulkner and Clerk to obtain quotations for both new modular toilet block and /or renovating/rebuilding extension on existing toilet block
- 57/24:** Clerk to invite Ms Penny Chubb to the next council meeting
- 59/24:** Letter of thanks to Internal Auditor  
RFO to send off AGAR and associated paperwork  
RFO to arrange for donation to Millom Bowling Club
- 60/24:** Clerk to write to Town Deal Chair in relation to waste/dog bins on new Iron Line  
Clerk to write letter to Cumberland Environmental Team re: empty NISA building  
Clerk to write report hedgerow to Highways  
Clerk to organise meeting with HMP and Councillors  
Clerk to write to Cumberland Authority asking what their policy is for dealing with Empty/neglected buildings  
Cllr J Brown to obtain vehicle registrations and give to clerk to report  
Clerk to write regarding Haverigg hedgerow  
Cllr Gager-Liebhart to chase up CCTV upgrade quotations  
Clerk once information gathered from Cllrs Faulkner & Gager-Liebhart is available
- 62/24:** Clerk to respond with Councillors comments in relation to all planning as stated in 62/24 of the minutes
- 63/24:** Clerk to add items onto July agenda