

PRESENT: Cllr B Kelly (in the Chair), Cllr S Faulkner, Cllr G Brace, Cllr J Brown, Cllr G McGrath, Cllr B Crellin, Cllr S Peter, Cllr D Billing, Cath Jopson Town Clerk and RFO/Assistant Clerk Liz North – three members of the public were in attendance.

Prior to the commencement of the meeting a 2-minute silence was held for Cllr Fitzwilliam.

104/22: APOLOGIES:

Apologies were received from the following:

- Cllr R Peter – Unwell
- Cllr Ormesher – Unwell
- Cllr Lees – family commitments

105/22: EXCLUSION OF PRESS & PUBLIC:

Three members of the public were in attendance

106/22: MAYOR'S ANNOUNCEMENTS:

The following are the mayor's announcements for the previous month

Mayor's Report – Cllr B Kelly

Cllr Kelly thanked Deputy Mayor Cllr Simone Faulkner for taking the reins and dealing with various issues during his time of absence. We both shared the duty of judging the scarecrow festival and agreed that it is a great tradition for the town. To congratulate all that took part we awarded £20 to the winner, £15 to the second place, £10 to the third place and £5 was sent to all others that participated.

Cllr Kelly also reported that he had attended the South Cumbria Music Festival even which was held at Millom School, again stating that it was an excellent evening with contributions from adults, young people and children. The attendance was a little disappointing and I felt that going forward we do not want to miss out in future on the activities of this group because music and singing is such a strong tradition in the Millom area. Finally, he referred to the resignation of Liz North, RFO and thanked her for all her hard work.

Deputy Mayors Report – Cllr S Faulkner

Cllr Faulkner reported that she had met with Sergeant MacDonald to discuss issues arising in Millom and Haverigg. He continues to emphasise the need for the public to report any incidences that might be occurring. If people were unable to do so in person, as Councillors we can log their concerns on 101 and also send an email to the Police Commissioner. This would demonstrate, hopefully, the need for more manpower for Millom.

Sergeant MacDonald informed Cllr Faulkner that they had been carrying out normal visits into the schools regarding fireworks, helmets and lights on cycles especially at this time of year as winter approaches. He will also relaunch the advert "Do you know where your children are?".

I also met with Angela Dixon and Rachel Street regarding "Warm Hubs". One is now established in Millom on a Tuesday morning at the Guide Hall, this is funded by CBC. I am working on creating a timetable for the community signposting groups where people can go and have refreshments as well as keeping warm.

I also met with Hough Tullett regarding a feasibility study for the foreshore at Haverigg and

also attended the re-opening of the new kitchen in the Tin Chapel.

Prior to the start of the next item on the agenda Cllr McGrath informed the councillors that Nicky Armstrong, proprietor of Bloom Room in Millom had won a national competition for the Florist of the Year. Cllr McGrath proposed that a congratulatory letter be sent to her, this was seconded by Cllr Brown and all agreed. **Action: Clerk to write letter of congratulations**

107/22: DECLARATIONS OF PECUNIARY INTEREST:

Cllr McGrath declared an interest in items 11 & 16 on the agenda being the Chairman of the South Copeland CDF Community Partnership.

108/22: ACTIONS UPDATE FROM PREVIOUS MEETING MINUTES/TO REVIEW ANY INCOMPLETE ACTIONS:

The clerk informed the council that all actions had been completed by herself and the RFO.

109/22: TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD WEDNESDAY 28th SEPTEMBER 2022:

Cllr McGrath proposed that the minutes of the meeting held on Wednesday 28th September 2022 be signed as a true and correct record of the above meeting. This was seconded by Cllr Billing and all agreed.

110/22: OPEN TO THE PUBLIC:

Two members of the public were in attendance.

A member of Millom Without parish raised concerns to Millom Town Council regarding the moving of the Millom Library to the CCC Hub. One of the main concerns were how were CCC going to spend the proposed compensation for the taking over of the library building. It was stated that he had a look around and did not think that the proposed area was suitable for the library and stated that he was proposing to send a letter with his concerns to CCC and would copy MTC into this for information. Cllr McGrath thanked the gentleman for his detailed concerns with regard to the relocation of the Millom Library.

The Parish Clerk from Millom Without and Whicham attended the meeting asking if Millom Town Council would take the lead in a project which would enable all village/town halls within the area to apply for grant money towards getting conference facilities put in place from South Copeland GDF Partnership. (See Item 16 on agenda and item 178/22 in these minutes).

111/22: ACCOUNTS:

The RFO presented the following to the council for approval:

- Examine and approve accounts for payment
- Examine and Approve Income received
- Receive and note the bank reconciliation
- Receive audit opinion

Cllr Brown proposed that all the above which were circulated in the working papers be accepted as a true and correct record, this was seconded by Cllr McGrath and all agreed. The RFO informed the councillors that the petty cash details would be sent out with the November working papers.

Action: RFO to make payments etc.

Authorisation of Bank and Building Society Accounts.

At present the clerk has no authorisation to deal with any bank queries, payments etc. Cllr McGrath proposed that forms be filled in to add the clerk onto all accounts this ensuring that there would be no adverse effects on the running of the council until a replacement for the

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RFO/Assistant Clerk post had been filled. This was seconded by Cllr Brown and all agreed.

Action: RFO to organise the clerk to be added onto all accounts held by MTC

112/22: CUMBRIA COUNTY COUNCIL:

The clerk informed the council that nothing had been reported this month for councillors' information. Cllrs stated that they were disappointed that no feedback had been received from CCC representatives.

113/22: COPELAND BOROUGH COUNCIL:

Councillor McGrath informed the council that there was nothing to report this month due to the re-organisation/setting up of the Cumberland Authority.

114/22: CUMBERLAND SHADOW AUTHORITY:

Cllr Kelly informed the councillors that all being well things were on track to take over the running of the new Cumberland Shadow Authority although there was still a lot of things to be put in place. At present he stated that policies and procedures were being drawn up and well on their way to being submitted.

Cllr Kelly informed the councillors that he had recently attended a trip to Sunderland to understand how they were dealing with their single unitary authority and stated that it was a very useful exercise.

Unitary Authority Consultation Response:

Cllrs Faulkner and Billing informed the council that they had already made a personal response to the development of the Unitary Authority.

115/22: MILLOM TOWN COUNCILLOR AND CLERKS UPDATE:

The clerk had circulated all correspondence received to the councillors for their information.

Councillor Email Addresses:

The clerk informed the council that she had recently attended a training course on GDPR and that it would be good practice if all councillors had a Millom Town Council email address, this would certainly be an asset to both the councillors and the office. Cllr Faulkner proposed that the clerk go ahead and contact B & M Tech Services to get this set up. **Action: Clerk to contact Bill Amos to set up individual email addresses for councillors.**

116/22: TOWNS FUND BID:

Cllr Kelly reported that there was nothing to report this month on the Towns Fund Bid, he stated that the bid had been submitted to the government but they were waiting to hear if the bid was successful or not.

117/22: MILLOM TOWN PLAN UPDATE:

Cllr Burness informed the councillors that a meeting of the working party was scheduled for Thursday 27th October.

118/22: UPDATE OF GROUP MEETINGS HELD PRIOR TO THE MEETING:

All working group papers if meetings had been held) were circulated in the working papers these included:

Environment Working Group:

Copies of notes from the environment working group meeting held on 29 July 2022 were included in the working papers for information.

119/22: GDF COMMUNITY PARTNERSHIP UPDATES/CORRESPONDENCE:

Results of a random base-line survey of local people were received by the clerk and copies

circulated in the working papers.

Correspondence Received:

The clerk received an email from Millom & District Say No to Nuclear Dump group lead asking MTC questions as to whether they will motion to come out of the partnership. A draft letter by the clerk was read out to all the councillors and it was proposed by Cllr McGrath, seconded by Cllr Burness that this reply letter be sent to the group. A show of hands was also made and the motion carried unanimously to send the letter out. **Action: Clerk to send reply to the Millom & District Say No to Nuclear Dump Group**

Improving Conference Facilities in Community and Village Halls:

The clerk informed the councillors that a letter had been received from the clerk of Millom Without and Whicham Parish Councils, Mrs Lesley Cooper (in attendance). The request was for Millom Town Council to be the lead body under S133 of the Local Government Act 1972 on the application to GDF South Copeland Partnership to submit a joint bid on behalf of the following village/community halls:

- Millom Guide Hall
- Millom Pensioners Hall
- Thwaites Village Hall
- Silecroft Village Hall
- Kirksanton Village Hall

This bid will be to improve their conference facilities enabling them to live stream events but also to enable them to offer their facilities to future hirers of these venues. As lead body all funds to fund these projects would be submitted through the Town Council and that they would become the monitoring authority to ensure that all terms and conditions of the bid were met.

It was proposed by Cllr McGrath that Millom Town Council take up this role as lead body for the project. This was seconded by Cllr Brace and all agreed. **Action: Clerk to write letter confirming the motion that Millom Town Council would be happy to go ahead and be the lead on this project.**

120/22: HAVERIGG/HAVERIGG PARK ISSUES:

Haverigg Feasibility Study:

The clerk informed the council that 4 businesses had been approached to provide tenders to prepare a feasibility study for the proposed Haverigg Foreshore re-development. Only 1 company had responded with a tender in the sum of £26,390 nett of VAT by Hough Tullett. Cllr Faulkner proposed that we accept this tender and apply for funding from the South Copeland GDF Partnership. This was seconded by Cllr Brace and the motion was agreed by all. **Action: Clerk to submit application for funding of this feasibility study.**

121/22: MILLOM/MILLOM PARK ISSUES:

Millom Park Pavilion:

Cllr Billing informed the council that he had been speaking to members of the Reboot Team asking for their help to go forward with proposals to carry out a possible feasibility study for the pavilion in Millom Park. Cllr Billing proposed that we move forward on this project, this was seconded by Cllr Faulkner and agreed that the motion for funding be actioned. **Action: Cllr Billing & The Clerk to take this project forward and submit an application to South Copeland GDF Partnership for funding, once it is all agreed what the council actually wants.**

Christmas Market/Fayre:

The clerk informed the council that there were a number of volunteers that had come forward to help organise the annual Christmas Fayre/Market and that meetings had been held to discuss the way forward. Due to rising costs of road closures, the clerk asked all councillors for their thoughts on holding it there, it was agreed that this would be a good idea and that we accept the kind offer

from Millom Rugby League club to hold it on the 3rd December on their car park. Cllr McGrath proposed that Simon Donnelly be asked to take the lead on this project, this was seconded by Cllr Faulkner and agreed by all. **Action: Clerk to liaise with group/Simon Donnelly**

122/22: CORRESPONDENCE RECEIVED FOR ACTION/INFORMATION:

Haverigg Water Quality

A letter had been received from a resident of Haverigg voicing his concerns about the water quality in parts of the Haverigg beach area. It was proposed by Cllr McGrath to send a copy of this letter to the Environment Agency and CBC, this was seconded by Cllr Billing and the motion carried.

Action: Clerk to action letter to EA & CBC

Home Group – Office

The clerk informed the council that she had received an email asking if the offices were to come up for sale would be Town Council be willing to purchase the property. Cllr McGrath proposed that this be looked into as it would benefit the council to have its own property/offices and it would possibly be cheaper to buy rather than to rent. Cllr McGrath proposed that this be delegated to the Finance Committee to make the final decision, this was seconded again by Cllr Faulkner and the motions carried. **Action: Clerk/RFO to look into costs further if MTC were to purchase the property and give details to Finance Committee**

123/22: PLANNING:

The following planning applications had been received for Councillor's information and comments:

- **4/22/2388/OB1 – Application to Vary Condition 2 (Addition of solar panels on front elevation and change from a slate to a grey tile roof covering) of planning application 4.21.2109/OR1 – Reserved matters application for detached dwelling with details of layout, scale, appearance and landscaping following outline approval 4/19/2208/OO1 – Land Adjacent Poolside/Whitriggs Drive, Poolside, Haverigg** – The Council had no objections in principle to this application
- **4/22/2402/OB1 – Variation of Condition 2 – Amendments to layout and landscaping including relocation of ponds and enlargement of toilet block for planning approval reference 4/10/2387/OF1 – Proposed extension of existing holiday village to provide 100 no. static caravan pitches, 20 no. tents, communal facilities building, 2 no. shower and toilet blocks, park maintenance compound, tourist information building incorporating café and public toilets, associated landscaping and infrastructure works – Port Haverigg Holiday Village, Steel Green, Haverigg** – The clerk informed the council that she had received letters of complaint in regard to this application from a number of residents. Their main concerns were in regard to the flooding as at present Millom and surrounding area are subject to flooding issues due to the existing drainage system not being able to cope, additional caravans would only make the situation worse. At a recent presentation by CCC to discuss the proposed flooding consultation, CCC confirmed to members of the public and town council that no further developments would be considered until the systems in the area have been fully investigated and remediated. Concern was also raised about the impact on the access routes getting to the holiday park as there is often a lot of issues now with visitors trying to get to the site. **Action: Clerk to seek clarification as to the exact nature of this application from the Planning Dept**
- **4/22/2351/OF1 – Consultation of a Dormer Bungalow & Erection of Detached Garage Associated with Calderfield – Calderfield, Salthouse Road, Millom** – The Council had no objections in principle to this application
- **4/22/2410/OF1 – Double & Single Storey Rear Extension, Flat Roof Dormer Projections with loft conversion, installation of a roof light plus internal and external alterations to an Existing Dwelling – 23 Grammerscroft, Millom** – The Council had no objections in principle to this application

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- **4/22/2409/OF1 – Construction of a Two Storey Front Extension to an Existing Dwelling – 43 Pannatt Hill, Millom** – The council had no objections in principle to this application.

124/22: ANY OTHER BUSINESS FOR INCLUSION ON NEXT AGENDA:

None

There being no further business the meeting closed at 08.30pm

Signed: (Mayor) Dated: 30th November 2022

ACTIONS:

- 106/22:** Clerk to write congratulatory letter to proprietor of Bloom Room
- 112/22:** RFO to make payments etc
RFO to organise the clerk to be added onto all accounts held by MTC
- 115/22:** Clerk to contact Bill Amos to set up individual email addresses for councillors.
- 119/22:** Clerk to send reply to the Millom & District Say No to Nuclear Dump Group
Clerk to write letter confirming the motion that Millom Town Council would be happy to go ahead and be the lead on this project.
- 120/22 :** Clerk to submit application for funding of this feasibility study.
- 121/22:** Cllr Billing & The Clerk to take this project forward and submit an application to South Copeland GDF Partnership for funding, once it is all agreed what the council actually wants.
Clerk to liaise with group/Simon Donnelly
- 122/22:** Clerk to action letter to EA & CBC
Clerk/RFO to look into costs further if MTC were to purchase the property and give details to the Finance Committee
- 123/22:** Clerk to seek clarification as to the exact nature of this application from the Planning Dept