

PRESENT: Cllr S Faulkner (in the Chair), Cllr G Brace, Cllr J Brown, Cllr G McGrath, Cllr T Lees, Cllr B Crellin, Cllr R Peter, Cllr S Peter, Cllr E Ormesher, Cllr D Billing, Cath Jopson Town Clerk and RFO/Assistant Clerk Liz North no members of the public were in attendance.

082/22: APOLOGIES:

Apologies were received from Cllr B Kelly and Cllr D Burness (both on holiday)

083/22: EXCLUSION OF PRESS & PUBLIC:

No press or public were in attendance

084/22: MAYOR'S ANNOUNCEMENTS:

The following are the mayor's announcements for the previous months (July/August)

Mayor's Report – Cllr B Kelly

Possibly the best thing I did this month was to attend the Anniversary party for the independence of Ukraine in the Beggar's Theatre. Quite a number of Ukrainians and their host family in the Millom area came together and celebrated the event in a very jovial and enjoyable manner.

I also visited the display by Bry Cooper of his family tree work in the Arts and Heritage Centre at Millom Station – he really does incredible work for people and then benefits local causes. Finally, and less successfully, I held the Meet the Mayor session in the Council Offices and was rewarded with three visitors, two of whom were town councillors! I hope that this shows that at least at the moment local people are not suffering too many problems.

Deputy Mayors Report – Cllr S Faulkner

Once again, I have been deputising for the Mayor while he has been on holiday, it being eventful and historic!

During this time, I also visited and handed out condolence sheets to both Residential Care Homes for recording memories about the Queen by the residents. These will be collected at the end of September.

I have also been working on improving the sensory garden to the Millom Park.

I was invited to the Norman Nicholson Open Day. This was extremely interesting and I was pleased to see so many people attending this event!

Further meetings arranged for September:

- Starting to put into place an Emergency Plan for the winter, Food and Energy Crisis could have a big impact on our community and it is necessary to start to look at the worst-case scenario in order to be prepared.
- Hoping to meet the Sergeant MacDonald to discuss issues and concerns that have arisen in the community

Finally, I would like to remind Councillors that support is needed for the next community involvement for the Remembrance Service and working group to look at the Christmas Market.

**MINUTES OF A MEETING OF MILLOM TOWN COUNCIL HELD ON WEDNESDAY
28th SEPTEMBER 2022 COMMENCING 07.00PM IN THE TOWN COUNCIL OFFICES**

085/22: DECLARATIONS OF PECUNIARY INTEREST:

There were no Declarations of Pecuniary Interest received.

**086/22: ACTIONS UPDATE FROM PREVIOUS MEETING MINUTES/TO REVIEW ANY
INCOMPLETE ACTIONS:**

The clerk informed the council that all actions had been completed by herself and the RFO.

**087/22: TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD
WEDNESDAY 3rd AUGUST 2022:**

Following distribution to the councillors of the minutes from the meeting held on 3rd August 2022 Cllr R Peter proposed that these be signed as a correct and true record, this was seconded by Councillor J Brown and agreed. Minutes were duly signed by Cllr Faulkner.

088/22: OPEN TO THE PUBLIC:

As no members of the public were present the meeting continued.

089/22: ACCOUNTS:

The RFO presented the following to the council for approval:

- Examine and approve accounts for payment
- Examine and approve petty cash accounts
- Examine and Approve Income received
- Receive and note the bank reconciliation
- Receive audit opinion

The RFO explained that the conclusion of the 2021/22 Audit had not been received from the Auditors. As soon as it is received it will be published. The next finance meeting to discuss the budget monitoring April – September and any other issues including the forthcoming precept, this will be held on 13th October 2022 @ 1.00pm in the council offices for the Finance Committee.

Action: RFO to send out Agenda and working papers prior to meeting on 13.10.22

090/22: CUMBRIA COUNTY COUNCIL:

The clerk informed the council that Cllr Hitchen had nothing to report this month

091/22: COPELAND BOROUGH COUNCIL:

Councillor McGrath informed the council that there was nothing to report this month.

092/22: CUMBERLAND SHADOW AUTHORITY:

No report was received from Cllr Kelly who was absent from this meeting

093/22: MILLOM TOWN COUNCILLOR AND CLERKS UPDATE:

The clerk had circulated all correspondence received to the councillors for their information.

095/22: TOWNS FUND BID:

Due to the absence of Cllr Kelly no updates were received.

096/22: MILLOM TOWN PLAN UPDATE:

Due to the absence of Cllr Burness no updates were received.

097/22: UPDATE OF GROUP MEETINGS HELD PRIOR TO THE MEETING:

All working group papers if meetings had been held) were circulated in the working papers these included:

- Notes from South Copeland Partnership meeting held on 7th June 2022
- Notes from GDF Working Group held on 1st September 2022

- Notes from meeting held with Guide Hall Trustees held on 18th August 2022

098/22: GDF COMMUNITY PARTNERSHIP UPDATES/CORRESPONDENCE:

All correspondence received from the above partnership had either been circulated via email or in with the working papers. Councillor McGrath informed the council that from October all the partnership meetings will be open to the public.

099/22: HAVERIGG/HAVERIGG PARK ISSUES:

Haverigg Beach Re-Development

Cllr Faulkner reported that herself, Cllr McGrath and the Clerk had had an interim meeting with Eric Barker of CBC to look at the Haverigg Beach and Play Areas with a view to obtain an insight of what could be done in the redevelopment of the area. Cllr Faulkner confirmed to the council that no plans for the area would be carried out without public consultation. The initial funding would be to obtain quotations for a feasibility study in readiness for the re-development. The clerk informed the council that a motion was needed to enable the council to obtain feasibility studies in the first instance, this being paid for by grant monies. Cllr Ormesher mentioned that perhaps going forward instead of a feasibility study taking place an Invitation to Tender should be considered. Cllr Faulkner stated that as we were starting with a blank canvas, we needed a feasibility study first to go for funding. Cllr Faulkner proposed that the motion be carried to apply for funding for a feasibility study in the first instance, this was seconded by Cllr R Peter and all agreed. **Action: Clerk to arrange for funding for feasibility study.**

Haverigg Zip Line Seat:

The clerk informed the council that the seat on the zip line needed replacing and asked that she have confirmation to get Playdale to carry out this repair. Cllr Brown proposed that the clerk get this done, this was seconded by Cllr Ormesher. **Action: Clerk to inform Playdale to carry out repairs to the zip line seat.**

Haverigg Issues:

Cllr Brown raised the issue of children/teenagers in mid evening riding bicycles up and down the main streets with no helmets on and 3-4 abreast. Her main concern was for the safety of these as with Haverigg being such a busy place it was an accident waiting to happen. Cllr Faulkner informed the council that she has a meeting scheduled with Sgt MacDonald on 11th October and she will bring up these issues at that time. **Action: Cllr Faulkner to liaise with Police Sergeant**

100/22: MILLOM/MILLOM PARK ISSUES:

Millom MUGA Renovation:

The clerk informed the council that all paperwork was now ready to submit to the GDF South Copeland Partnership for funding towards the renovation of the Millom Park MUGA. Cllr Brace proposed that a motion be given to allow the clerk to submit the application on behalf of the Millom Town Council. This was seconded by Cllr Faulkner and agreed. **Action: Clerk to submit application for funding to GDF South Copeland Partnership**

Defibrillator – outside office building:

The clerk informed the councillors that she had looked into the offer that had been circulated at the last meeting and when totalled up the money was far in excess of what could be purchased privately by the Council. Cllr Ormesher proposed that a motion be made that the clerk look into possible funding from either GDF or CGP to obtain this along with training. This was seconded by Cllr Brace and agreed. **Action: Clerk to look into funding to purchase a defibrillator to be situated outside of offices**

Millom Park Issues:

Following the ROSPA inspection of the Millom Park the clerk informed the council that she had sent the report to Playdale who in turn send an estimate for the work to be carried out. The clerk had spoken to them asking what the guarantee was, they responded stating that the guarantees

had run out leaving the situation where the repairs would have to be paid for. Cllr Brace proposed that the clerk arrange for the repairs to be carried out, this was seconded by Cllr J Brown and agreed. **Action: Clerk to arrange for repairs to be carried out by Playdale.**

Emergency Plan/Warm Room:

Cllr Faulkner raised her concerns in regard to the possible crisis with energy and price rises in the community. She informed the council that she had been in talks with various outside bodies asking what was their intention in regard to providing warm rooms with tea/coffee and perhaps sandwich/soup etc. Following any further meetings with outside bodies Cllr Faulkner will update councillors as appropriate. **Action: Cllr Faulkner to liaise with outside bodies and inform councillors of any actions required.**

Allotment Issue:

A caravan has been removed from an allotment in Lincoln Street and no-one is claiming to own it. The clerk has tried to get someone to remove this but has been unsuccessful. If the council have to have it removed it will require a skip at a cost of around £300. Cllr Brace proposed that the Clerk look into what can be done to remove this. This was seconded by Cllr McGrath. **Action: Clerk to arrange for removal of caravan if there is no other option available.**

101/22: CORRESPONDENCE RECEIVED FOR ACTION/INFORMATION:

Civility & Respect Policy:

A document asking the Town Council to sign up the Civility and Respect Pledge from CALC had been received. The document was circulated to the councillors prior to the meeting for their perusal and information. Cllr Ormesher proposed that a motion be carried for Millom Town Council to sign up to this. Cllr McGrath seconded this motion and all agreed. **Action: Clerk to arrange for this to be done.**

Code of Conduct:

A copy of the proposed Code of Conduct had been received and circulated to all councillors prior to the meeting asking Millom Town Council to adopt this for the forthcoming new Cumberland Unitary Council. Cllr Faulkner proposed that a motion be passed that the Town Council adopt this document, this was seconded by Cllr McGrath and agreed. **Action: Clerk to arrange for the adoption of the Code of Conduct for Millom Town Council**

Slag Bank Play Area:

A request had been received asking for a donation towards the running costs of the Slag Bank Play Area. Cllr Faulkner proposed that we give a donation of £384.00, this was seconded by Cllr McGrath and agreed. **Action: RFO to pay this donation**

102/22: PLANNING:

The following planning applications had been received for Councillor's information and comments:

- **4/22/2334/0F1 – Construction of a First Floor Side Extension over the Existing Garage with External Brick Columns, and Single Storey Rear Extension to an Existing Dwelling – 4 Bassenthwaite Close, Millom** – The council had no objections in principle to this application
- **4/22/2351/0F1 – Erection of a dormer bungalow with detached garage – Calderfield, Salthouse Road, Millom** - The council had no objections in principle to this application
- **Installation of 10 Solar Lights – Playing Field, Millom School, Salthouse Road, Millom** - The council had no objections in principle to this application
- **4/22/2249/0F1 – Consultation on Additional and Amended information for Planning Application – Change of use of premises from Library to Office Hub with ancillary meeting rooms and car parking – Millom Library, Millom Council Centre, St George's Road** – The council had responded previously to this application with concerns about the parking etc. Cllr Faulkner proposed that the same concerns be

raised stating that on the new application it does not show a disabled parking bay or access to the Guide Hall.

- **4/22/2365/OF1 – Demolition of Existing Single Storey Garage and the Construction of a New Two Bedroomed dwelling – 1 Richmond Gardens Haverigg**
- The council had no objections in principle to this application
- **Cumbria County Council – Proposed Diversion of Public Footpath No: 415009 -**
The council had no objections in principle to this application

Action: Clerk to write to CBC Planning Authority with Council's comments.

103/22: ANY OTHER BUSINESS FOR INCLUSION ON NEXT AGENDA:

None

There being no further business the meeting closed at 08.30pm

Signed: (Mayor) Dated: 26th October 2022

ACTIONS:

089/22: RFO to send out Agenda and working papers prior to meeting on 13.10.22

099/22: Clerk to arrange for funding for feasibility study.

Clerk to inform Playdale to carry out repairs to zip line seat

Cllr Faulkner to liaise with Police Sergeant

100/22: Clerk to submit application for funding to GDF South Copeland Partnership

Clerk to look into funding to purchase a defibrillator to be situated outside of offices

Clerk to arrange for repairs to be carried out by Playdale.

Cllr Faulkner to liaise with outside bodies and inform councillors of any actions required.

Clerk to arrange for removal of caravan if there is no other option available.

Clerk to arrange for this to be done.

101/22: Clerk to arrange for the adoption of the Code of Conduct for Millom Town Council

RFO to pay this donation

102/22: Clerk to write to CBC Planning Authority with Council's comments